



Matthew S. Abisch

# Memo

**To:** Residents of 77 7<sup>th</sup> Avenue  
**From:** Matthew Abisch, Account Executive  
**Date:** December 22, 2008  
**Re:** Holiday Decorations Reminders

Please be advised that the hanging of live “non-fireproof” wreaths on apartment hallway doors is strictly prohibited. In addition to it being against New York City Fire Department regulations it’s also a violation of the House Rules. Any resident who has hung a wreath on their hallway door is asked to take it down immediately.

Additionally, all residents are asked to refrain from disposing of their Christmas Trees or wreaths by themselves. When you are ready to have them removed, please notify the front desk of your availability and arrangements will be made for building staff to wrap your tree and remove it from your apartment.

In the past we have had incidents of residents disposing of their trees by leaving them in the basement. This is a major issue for several reasons; first and foremost, this creates a serious fire hazard, and second when you remove the tree yourself, pine needles cover the hallways, freight elevator and basement floor.

Should you have any questions regarding this matter please do not hesitate not contact my office either via phone 212-484-3760 or e-mail [Mabisch@Orsidr.com](mailto:Mabisch@Orsidr.com)

